

MUSCONETCONG SEWERAGE AUTHORITY

Commissioners' Meeting
September 28, 2023

REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY 110 CONTINENTAL DRIVE, BUDD LAKE, NJ 07828

Chairman Rattner called the meeting to order at 7:30 PM. Following the Pledge of Allegiance to the Flag, an announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

Members Present: Andrew Cangiano, Brian McNeilly, Steven Rattner, Anthony Riccardi, Thomas Romano, Joseph Schwab, Elmer Still

Members Absent: Michael Grogan, Melanie Michetti, Richard Schindelar, Jack Sylvester

Others Present: Thomas Carroll – QPA, Patrick Dwyer – Esq., Jilliam Martucci – Office Manager, James Wancho – PE

Others Absent: James Schilling – Executive Director

Attendance Roll Call:

| | | | |
|------------------|---------|----------------|---------|
| Mr. Cangiano | Present | Mr. Riccardi | Present |
| Mr. Grogan | Absent | Mr. Romano | Present |
| Mr. McNeilly | Present | Mr. Schindelar | Absent |
| Mrs. Michetti | Absent | Mr. Schwab | Present |
| Chairman Rattner | Present | Mr. Still | Present |
| | | Mr. Sylvester | Absent |

Date/Time Call to Order: Thursday September 28, 2023 – 7:30PM
Others Present: Tom Carroll, Pat Dwyer, James Wancho, ~~James Schilling~~, Jilliam Martucci

| Motion / Resolution | Cangiano | Grogan | McNeilly | Michetti | Rattner | Riccardi | Romano | Schindelar | Schwab | Still | Sylvester |
|---|---------------|--------|---------------|----------|---------|---------------|---------------|------------|---------------|---------------|-----------|
| Attendance | Present | Absent | Present | Absent | Present | Present | Present | Absent | Present | Present | Absent |
| Regular Meeting Minutes: 08.24.2023 ALL IN FAVOR | Aye | Absent | Abstain | Absent | Aye | Aye | Motion Aye | Absent | Second Aye | Aye | Absent |
| 2023 Financials ROLL CALL | Second Yes | Absent | Yes | Absent | Yes | Yes | Yes | Absent | Motion Yes | Yes | Absent |
| Pending Vouchers September 21, 2023 ROLL CALL | Yes | Absent | Second Yes | Absent | Yes | Yes | Motion Yes | Absent | Yes | Yes | Absent |
| Correspondence ALL IN FAVOR | Aye | Absent | Aye | Absent | Aye | Motion Aye | Aye | Absent | Aye | Second Aye | Absent |
| Directors Report, Maintenance & Repairs - Sept, 2023 Flow Data- August, 2023 ALL IN FAVOR | Second Aye | Absent | Aye | Absent | Aye | Aye | Aye | Absent | Motion Aye | Aye | Absent |
| Office Managers Report – September, 2023 ALL IN FAVOR | Second Aye | Absent | Aye | Absent | Aye | Aye | Aye | Absent | Motion Aye | Aye | Absent |
| Engineers Report – September, 2023 ALL IN FAVOR | Aye | Absent | Second Aye | Absent | Aye | Aye | Motion Aye | Absent | Aye | Aye | Absent |
| New Business: | | | | | | | | | | | |
| Resolution # 23-41 ROLL CALL | Second Yes | Absent | Yes | Absent | Yes | Yes | Motion Yes | Absent | Yes | Yes | Absent |
| Resolution # 23-42 ROLL CALL | Yes | Absent | Motion Yes | Absent | Yes | Yes | Yes | Absent | Second Yes | Yes | Absent |
| Resolution # 23-43 ROLL CALL | Yes | Absent | Yes | Absent | Yes | Motion Yes | Yes | Absent | Yes | Second Yes | Absent |
| Resolution # 23-44 ROLL CALL | Motion Yes | Absent | Yes | Absent | Yes | Second Yes | Yes | Absent | Yes | Yes | Absent |
| Resolution # 23-45 ROLL CALL | Yes | Absent | Yes | Absent | Yes | Yes | Second Yes | Absent | Yes | Motion Yes | Absent |
| Resolution # 23-46 ROLL CALL | Yes | Absent | Yes | Absent | Yes | Second Yes | Yes | Absent | Yes | Motion Yes | Absent |
| Adjournment: 07:52 PM ALL IN FAVOR | Aye | Absent | Aye | Absent | Aye | Aye | Motion Aye | Absent | Second Aye | Aye | Absent |
| | | | | | | | | | | | |

Chairman Rattner open and closed the meeting to the public.

The "Regular" meeting minutes of August 24, 2023, accepted on a motion offered by Mr. Romano, seconded by Mr. Schwab and the affirmative All in Favor vote of members present. All In Favor:

| | | | |
|------------------|---------|----------------|--------|
| Mr. Cangiano | Aye | Mr. Riccardi | Aye |
| Mr. Grogan | Absent | Mr. Romano | Aye |
| Mr. McNeilly | Abstain | Mr. Schindelar | Absent |
| Mrs. Michetti | Absent | Mr. Schwab | Aye |
| Chairman Rattner | Aye | Mr. Still | Aye |
| | | Mr. Sylvester | Absent |

Comments:

- None

The Financial Reports for 2023 were accepted on a motion offered by Mr. Schwab, seconded by Mr. Cangiano and the affirmative Roll Call vote of members present. Roll Call Vote:

| | | | |
|------------------|--------|----------------|--------|
| Mr. Cangiano | Yes | Mr. Riccardi | Yes |
| Mr. Grogan | Absent | Mr. Romano | Yes |
| Mr. McNeilly | Yes | Mr. Schindelar | Absent |
| Mrs. Michetti | Absent | Mr. Schwab | Yes |
| Chairman Rattner | Yes | Mr. Still | Yes |
| | | Mr. Sylvester | Absent |

Comments:

- None

Financial Reports – 2023

9:30 AM

09/21/23

Accrual Basis

Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through August 2023

| | Jan - Aug 23 | Budget | \$ Over Budget | % of Budget |
|---|---------------------|---------------------|----------------------|--------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| Net Position Utilized | 0.00 | 119,889.00 | -119,889.00 | 0.0% |
| Interest | 10,582.93 | | | |
| trustee passdown | 3,360,000.00 | 4,480,000.00 | -1,120,000.00 | 75.0% |
| Total Income | 3,370,582.93 | 4,599,889.00 | -1,229,306.07 | 73.3% |
| Gross Profit | 3,370,582.93 | 4,599,889.00 | -1,229,306.07 | 73.3% |
| Expense | | | | |
| Personnel Services | | | | |
| B-1 · Administrative-S&W | 116,174.13 | 180,000.00 | -63,825.87 | 64.5% |
| B-14 · Operating-S&W | 427,389.93 | 668,000.00 | -240,610.07 | 64.0% |
| Total Personnel Services | 543,564.06 | 848,000.00 | -304,435.94 | 64.1% |
| Employee Benefits | | | | |
| B-9 · Pension | 75,467.64 | 110,000.00 | -34,532.36 | 68.6% |
| B-8 · Social Security | 39,866.38 | 60,000.00 | -20,133.62 | 66.4% |
| B-10 · Hosp | | | | |
| Dental/Vision | 3,694.62 | | | |
| B-10 · Hosp · Other | 146,129.36 | 220,000.00 | -73,870.64 | 66.4% |
| Total B-10 · Hosp | 149,823.98 | 220,000.00 | -70,176.02 | 68.1% |
| B-11 · Disability Insurance | 4,792.48 | 10,000.00 | -5,207.52 | 47.9% |
| B-6 · Unemployment | 5,441.10 | 7,000.00 | -1,558.90 | 77.7% |
| Total Employee Benefits | 275,391.58 | 407,000.00 | -131,608.42 | 67.7% |
| Administration Expenses | | | | |
| B-2 · Administrative-OE | | | | |
| Influent Limit/PSS | -1,734.00 | | | |
| B-2 · Administrative-OE - Other | 34,599.53 | 40,000.00 | -5,400.47 | 86.5% |
| Total B-2 · Administrative-OE | 32,865.53 | 40,000.00 | -7,134.47 | 82.2% |
| Total Administration Expenses | 32,865.53 | 40,000.00 | -7,134.47 | 82.2% |
| Operations and Maintenance | | | | |
| B-3 · Legal | 18,150.97 | 35,000.00 | -16,849.03 | 51.9% |
| B-4 · Audit | 25,306.25 | 20,000.00 | 5,306.25 | 126.5% |
| B-5 · Engineer | 15,017.25 | 35,000.00 | -19,982.75 | 42.9% |
| B-15 · Telephone | 6,641.90 | 15,000.00 | -8,358.10 | 44.3% |
| B-16 · Electric | 324,134.30 | 500,000.00 | -175,865.70 | 64.8% |
| B-17 · Propane/Fuel Oil | 10,944.40 | 30,000.00 | -19,055.60 | 36.5% |
| B-18 · Supplies/Chemicals | 86,317.77 | 225,000.00 | -138,682.23 | 38.4% |
| B-27 · Laboratory Supplies | 4,003.89 | 8,000.00 | -3,996.11 | 50.0% |
| B-13 · Office | 16,522.43 | 30,000.00 | -13,477.57 | 55.1% |
| B-31 · External Services | 58,388.01 | 75,000.00 | -16,611.99 | 77.9% |
| B-28 · Education/Training | 12,043.00 | 15,000.00 | -2,957.00 | 80.3% |
| B-25 · Laboratory Fees | 13,527.81 | 20,000.00 | -6,472.19 | 67.6% |
| B-19 · Maintenance/Repairs | 204,237.57 | 200,000.00 | 4,237.57 | 102.1% |
| B-20 · Insurance | 143,057.00 | 135,000.00 | 8,057.00 | 106.0% |
| B-24 · NJDEP Fees | 19,546.75 | 25,000.00 | -5,453.25 | 78.2% |
| B-12 · Trustee Admin Fee | 2,560.00 | 15,000.00 | -12,440.00 | 17.1% |
| B-23 · Permit Appl/Compliance Fees | 29,192.38 | 25,000.00 | 4,192.38 | 116.8% |
| B-21 · Equipment | 21,849.19 | 70,000.00 | -48,150.81 | 31.2% |
| B-26 · Sludge Disposal | 538,768.80 | 1,095,370.00 | -556,601.20 | 49.2% |
| B-22 · Contingency | 0.00 | 25,000.00 | -25,000.00 | 0.0% |
| Total Operations and Maintenance | 1,550,209.67 | 2,598,370.00 | -1,048,160.33 | 59.7% |
| Debt Service | | | | |
| Debt Svs - Principal Payment | 54,814.91 | | | |
| Debt Svs - Interest Payment | 60,085.00 | | | |
| Debt Service - Other | 0.00 | 306,519.00 | -306,519.00 | 0.0% |
| Total Debt Service | 114,899.91 | 306,519.00 | -191,619.09 | 37.5% |
| Reserves | | | | |
| B-29 · Capital Improvement | 0.00 | 200,000.00 | -200,000.00 | 0.0% |
| B-30 · Renewal & Replacement | 0.00 | 200,000.00 | -200,000.00 | 0.0% |
| Total Reserves | 0.00 | 400,000.00 | -400,000.00 | 0.0% |

9:30 AM
 09/21/23
 Accrual Basis

Musconetcong Sewerage Authority
Budget vs. Actual Expenditure Report
 January through August 2023

| | Jan - Aug 23 | Budget | \$ Over Budget | % of Budget |
|----------------------------|---------------------|---------------------|----------------------|---------------|
| Pension Reimbursement | -14,909.30 | | | |
| Union Dues | -175.50 | | | |
| Total Expense | 2,501,845.95 | 4,599,889.00 | -2,098,043.05 | 54.4% |
| Net Ordinary Income | 868,736.98 | 0.00 | 868,736.98 | 100.0% |
| Net Income | 868,736.98 | 0.00 | 868,736.98 | 100.0% |

Musconetcong Sewerage Authority
Balance Sheet
 As of August 31, 2023

| | Aug 31, 23 |
|--|----------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| OA 8169 · Operating Acct TD - 8169 | 1,497,992.30 |
| PR 3717 · Payroll Account TD - 3717 | -303.63 |
| CI 5030 · Capital Improvement TD - 5030 | 1,270,029.92 |
| Es 3226 · Escrow Account TD Bank - 3226 | 14,036.34 |
| RR 1360 · Renewal & Replacement TD -1360 | 744,846.65 |
| Petty Cash | 168.38 |
| Total Checking/Savings | 3,526,769.96 |
| Accounts Receivable | |
| 1200 · Accounts Receivable | -80,000.01 |
| Total Accounts Receivable | -80,000.01 |
| Other Current Assets | |
| NJIB Note Receivable | 3,090,435.00 |
| Prepaid Expenses | 179.99 |
| Total Other Current Assets | 3,090,614.99 |
| Total Current Assets | 6,537,384.94 |
| Fixed Assets | |
| Construction in Progress | 1,609,092.35 |
| Accumulated Depreciation | -39,721,047.17 |
| Capital Assets, Depreciated | 61,481,592.62 |
| Land | 505,700.00 |
| Total Fixed Assets | 23,875,337.80 |
| Other Assets | |
| Def. Pension Outflows | 329,952.00 |
| Total Other Assets | 329,952.00 |
| TOTAL ASSETS | 30,742,674.74 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 20000 · Accounts Payable | -44,758.98 |
| Total Accounts Payable | -44,758.98 |
| Other Current Liabilities | |
| NJIB Note Payable | 9,192,377.00 |
| Accrued Payroll Liabilities | |
| Garnishment | 302.14 |
| VALIC | -225.00 |
| PERS - Contributions | 143,472.66 |
| PERS - Loans | 136,667.01 |
| PERS - Insurance | 15,527.57 |
| Union Dues | -1,172.41 |
| Accrued Payroll Liabilities - Other | -47,699.60 |
| Total Accrued Payroll Liabilities | 246,872.37 |

9:16 AM
 09/21/23
 Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
 As of August 31, 2023

| | Aug 31, 23 |
|--|---------------|
| Escrow Deposits Payable | |
| 30 Continental Drive - J Sassan | 3,000.00 |
| Matrix Mount Olive | 1,588.40 |
| 271 KH · 271 Kings Hwy - Adler WH | 2,036.25 |
| 40 · Bank Street Crown Walk Urban Re | 1,825.00 |
| 34 · Bnk Street Urban Renewal LLC | 12.50 |
| QC · QuickChek Roxbury | 210.00 |
| Waterloo Valley Road Sewer Ext. | 100.75 |
| Villages at Roxbury | 965.00 |
| Crownpoint Multifamily Project | 904.25 |
| Escrow Deposits Payable - Other | 5,548.49 |
| Total Escrow Deposits Payable | 16,190.64 |
| Compensated Absenses Payable | 61,681.72 |
| Accrued Interest Payable | 58,090.70 |
| Accounts Payable - Pension | -212,137.82 |
| Accrued Liabilities | 47,771.68 |
| Total Other Current Liabilities | 9,410,846.29 |
| Total Current Liabilities | 9,366,087.31 |
| Long Term Liabilities | |
| Net Pension Liaibility | 1,394,376.00 |
| Loans Payable | 2,145,402.38 |
| Def. Inflows of Resources | |
| Unamort Gain on Refunding 2007 | 10,200.00 |
| Def. Pension Inflows | 991,342.00 |
| Total Def. Inflows of Resources | 1,001,542.00 |
| Total Long Term Liabilities | 4,541,320.38 |
| Total Liabilities | 13,907,407.69 |
| Equity | |
| Net Investment in Capital Asset | 22,689,413.56 |
| Restricted | |
| Current Debt Service | 29,252.00 |
| Future Retirement Reserve | 50,000.00 |
| B-29 Capital Improvements | |
| PS#1 Controls | 140.00 |
| 365 PPE · Contract 365 Plant Process Eval | 21,868.58 |
| 360 · Contract 360 HVAC & Roofs | |
| 360 IB · Contract 360 HVAC/Roofs-NJIBank | 8,557.90 |
| 360 PSS · Contract 360 HVAC Roofs PSS | 80,206.17 |
| Total 360 · Contract 360 HVAC & Roofs | 88,764.07 |
| Contract 295 - Tertiary Ttmt | |
| 295 PSS · Contract 295 TT - PS&S | 1.25 |
| 295 IHC · Contract 295 TT - IHC | 922.35 |
| 295 - Misc (Permit, Legal) | 104.00 |
| Total Contract 295 - Tertiary Ttmt | 1,027.60 |
| Contract 300 Influent Screening | |
| 300 PSS · Contract 300 Infl Scr - PSS | 1,545.27 |
| 300 Cop · Contract 300 Infl Scr - Coppola | 304.05 |
| 300 - Misc (Permit, Legal) | 1,668.00 |
| Total Contract 300 Influent Screening | 3,517.32 |

9:16 AM
09/21/23
Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of August 31, 2023

| | Aug 31, 23 |
|---|---------------|
| AS · Air Sampling | 551.58 |
| 350 · Contract 350 - PCSIU | 241.25 |
| 325 · Contract 325 - SC 3&4 | 11,694.10 |
| 330 · Contract 330 GT 1 | 9,776.65 |
| 310 · Contract 310 Phase III Air Perm Telecommunications Project | 1,460.92 |
| 305 · Contract 305 NJIB Application | 4,760.00 |
| 285 · Contract 285 - SC #1 & 2 | 48.82 |
| 270 · Contract 270 Thickeners | 93,801.49 |
| 280 · Contract 280 PC #2 | 8,843.08 |
| B-29 Capital Improvements - Other | 21,342.49 |
| | -157,314.91 |
| Total B-29 Capital Improvements | 110,523.04 |
| B-30 Renewal and Replacement | |
| 335 · Contract 335 - 19 Pumps | 29,033.67 |
| B-30 Renewal and Replacement - Other | 534,975.60 |
| Total B-30 Renewal and Replacement | 564,009.27 |
| Operations | 50,000.00 |
| Total Restricted | 803,784.31 |
| Unrestricted | |
| Designated | -107,978.00 |
| Undesignated | 835,952.10 |
| Total Unrestricted | 727,974.10 |
| 3000 · Opening Bal Equity | -5,505,851.57 |
| 32000 · Retained Earnings | -2,533,374.68 |
| Net Income | 653,321.33 |
| Total Equity | 16,835,267.05 |
| TOTAL LIABILITIES & EQUITY | 30,742,674.74 |

The **Pending Vouchers** for September 21, 2023, were approved for payment on a motion offered by Mr. Romano, seconded by Mr. McNeilly and the affirmative Roll Call vote of members present. Roll Call Vote:

| | | | |
|------------------|--------|----------------|--------|
| Mr. Cangiano | Yes | Mr. Riccardi | Yes |
| Mr. Grogan | Absent | Mr. Romano | Yes |
| Mr. McNeilly | Yes | Mr. Schindelar | Absent |
| Mrs. Michetti | Absent | Mr. Schwab | Yes |
| Chairman Rattner | Yes | Mr. Still | Yes |
| | | Mr. Sylvester | Absent |

Comments:

- None

Musconetcong Sewerage Authority

Transactions through September 21, 2023

| | <u>NAME</u> | <u>DESCRIPTION</u> | <u>CATEGORY</u> | <u>AMOUNT</u> |
|-------------------|---------------------------|----------------------------------|------------------------------|-------------------|
| OPERATING: | A.C. Schultes | Invoice 46764 - 20 HO Service W | B-30 · Renewal & Replacen | 21,218.00 |
| | Allen, Scott | Mileage Reimbursement | B-2 · Administrative-OE | 183.14 |
| | American Wear | Uniform Service 06.20.23-07.18. | B-31 · External Services | 807.80 |
| | Aqua Pro-Tech Laborato | Invoice # 237110764 & 23711111 | B-25 · Laboratory Fees | 1,407.00 |
| | Barbato, Nicholas | 2023 Vision IReimbursement | B-10 · Dental/Vision | 120.00 |
| | Barbato, Nicholas | 2023 Dental Reimbursement | B-10 · Dental/Vision | 235.85 |
| | Blue Diamond Disposal, | Invoice 722162 - Monthly Trash | B-31 · External Services | 453.00 |
| | Business Machine Techr | Invoices 2368846, 2368845, 236 | B-31 · External Services | 1,002.10 |
| | Cintas First Aid & Safety | Invoice # 9238000064 AED Lease | B-31 · External Services | 292.14 |
| | Cleary Giacobbe Alfieri J | Invoice 124807 - Through 08.31. | B-3 · Legal | 1,715.50 |
| | Denville Bear - Andover | Invoice 19405 | B-19 · Maintenance/Repair | 2,868.64 |
| | Detection Instruments | Invoice 55389 & 55036 | B-31 · External Services | 260.35 |
| | Fras-Air Service Experts | Invoice 103386712 | B-19 · Maintenance/Repair | 220.00 |
| | Grainger | Invoice # 9803631697 | B-19 · Maintenance/Repair | 295.02 |
| | James Shilling - Custodia | Replenish 2023 Petty Cash | Petty Cash | 110.36 |
| | Jesse Szczubelek | 2023 Boot Allowance | B-18 · Supplies/Chemicals | 150.00 |
| | Jilliam Martucci | 2023 Dental Reimbursement, Mi | B-10 · Dental/Vision | 125.98 |
| | Kenvil Power Mower | Invoice 226543 | B-19 · Maintenance/Repair | 91.98 |
| | Law Offices of Patrick J. | Invoice 1057 - 07.27.23-08.31.23 | B-3 · Legal, B-23 · Permit A | 6,915.80 |
| | Netcong Hardware Co. | July/Aug/Sept Statement | B-18 · Supplies/Chemicals | 96.66 |
| | North Jersey Pump & Cc | Invoice 1511-23 | B-19 · Maintenance/Repair | 1,918.00 |
| | Office Concepts Group | Invoice 1141174-0 | B-13 · Office | 1,493.54 |
| | Office Concepts Group | Invoice 11141431-0 & 1141431- | B-13 · Office | 190.30 |
| | Office Concepts Group | Invoice 1142790-0 | B-13 · Office | 155.64 |
| | One Call Concepts, Inc. | Invoice 3085445 | B-2 · Administrative-OE | 104.39 |
| | Passaic Valley Sewerage | Invoice 522311 - Liquid Waste A | B-26 · Sludge Disposal | 40,508.00 |
| | Precision Electric Motor | Invoice RI6517 & RI6518 | B-19 · Maintenance/Repair | 3,730.00 |
| | Primo Hoagies | Invoice # 3166222 - Engineering | B-2 · Administrative-OE | 490.79 |
| | PS&S | Invoice # 163029 - General Engir | B-5 · Engineer | 1,325.00 |
| | PS&S | Invoice # 163023 - Jefferson Tow | B-5 · Engineer | 395.00 |
| | Raritan Group, Branch 1 | Invoice 3141575 | B-19 · Maintenance/Repair | 2,155.54 |
| | RingCentral | Invoice CD_00643909 - Service C | B-15 · Telephone | 314.88 |
| | Roxbury Twp. Water De | Invoice # 9318-0 & 8250-0 | B-31 · External Services | 134.94 |
| | Schilling, James | 2023 Dental Reimbursements, Li, | B-28 | 303.30 |
| | Tritec Office Equipment | Invoice 342/Water Cooler - Invoi | B-13 · Office | 186.48 |
| | USA Bluebook | Invoice INV00114472 | B-18 · Supplies/Chemicals | 382.92 |
| | USALCO | Invoice 20277112 | B-18 · Supplies/Chemicals | 9,222.09 |
| | Water Environment Fed | 2023 Annual Memberships - Inv | B-2 · Administrative-OE | <u>182.00</u> |
| | | | TOTAL: | 101,762.13 |

| | | | |
|-----------------|------------------------|--|------------------|
| CAPITAL: | Hawkins, Delafield & W | Influent/Effluent Facilities Project B-29 Capital Improvement: | 31,744.26 |
| | PS&S | Invoice # 163026 - Air Monitorin AS · Air Sampling | 551.58 |
| | PS&S | Invoice # 163040 -Plant Process 365 PPE · Contract 365 Pla | 1,372.29 |
| | PS&S | Invoice # 163027 - C360 PSS thr 360 PSS · Contract 360 HV | 4,627.50 |
| | PS&S | Invoice # 163028 - C360 NJIB thr 360 IB · Contract 360 HVAC | <u>1,153.75</u> |
| | | TOTAL: | 39,449.38 |

| | | | |
|----------------|------|---|---------------|
| ESCROW: | PS&S | Invoice # 163022 - Matrix Develk Matrix Mount Olive | 256.25 |
| | PS&S | Invoice # 163023 - 30 Continental Drive - J Sas | <u>297.50</u> |
| | | TOTAL: | 553.75 |

| | | | |
|-----------------|--|--|--------------------|
| RENEWAL: | | | TOTAL: 0.00 |
|-----------------|--|--|--------------------|

| | | | | |
|-----------------|-------------|-------------------------|-----------|------------------|
| PAYROLL: | MSA Payroll | Processing - 2023 Retro | B-14 | 13,632.03 |
| | MSA Payroll | Processing - 09.01.2023 | B-1, B-14 | 33,792.87 |
| | MSA Payroll | Processing - 09.15.2023 | B-1, B-14 | <u>34,491.68</u> |
| | | TOTAL: | | 81,916.58 |

| | | | | |
|------------------------------------|-------------------------|----------------------------------|------------------------------|------------------|
| ONLINE & MANUAL CHECKS: | Altice | Payment ID 893274338 | B-15 · Telephone | 294.45 |
| | Direct Energy | Confirmation # 2604079, 260408 | B-16 · Electric | 16,493.58 |
| | JCP&L | Confirm # 99778080 | B-16 · Electric | 5,201.98 |
| | Lowe's | Reference # 2508021579 | B-19 · Maintenance/Repair | 213.89 |
| | NJ Division of Pensions | Reference # 25410144 - Estimati | B-9 · Pension | 749.16 |
| | NJ Division of Pensions | Reference # 25740107 - Q3 2023 | B-9 · Pension | 9,952.88 |
| | NJSHBP | Reference # 25070155 | B-10 · Hosp | 20,689.32 |
| | Primepoint LLC | Invoice 581115 - 08.31.23 - Retr | B-31 · External Services | 28.13 |
| | Primepoint LLC | Invoice 581115 - 09.01.23 | B-31 · External Services | 45.50 |
| | Primepoint LLC | Invoice 582618 - 09.15.23 | B-31 · External Services | 31.50 |
| | Shell/WEX | Confirmation # 816909202023 | B-17 · Propane/Fuel Oil | 270.05 |
| | Treasurer State of NJ | Payment Reference # 11030-112 | B-24 · NJDEP Fees | 257.00 |
| | VALIC | Confirmation # 0005536733 | Acccrued Payroll Liabilities | 500.00 |
| | UNUM | Billing # 00590889-0001 - Cover | B-11 · Disability Insurance | <u>2,035.28</u> |
| | | TOTAL: | | 56,762.72 |

The following **correspondence** for September 2023 was received and filed on a motion offered by Mr. Riccardi, seconded by Mr. Still and the affirmative all in favor vote of members present. All In Favor Vote:

| | | | |
|------------------|--------|----------------|--------|
| Mr. Cangiano | Aye | Mr. Riccardi | Aye |
| Mr. Grogan | Absent | Mr. Romano | Aye |
| Mr. McNeilly | Aye | Mr. Schindelar | Absent |
| Mrs. Michetti | Absent | Mr. Schwab | Aye |
| Chairman Rattner | Aye | Mr. Still | Aye |
| | | Mr. Sylvester | Absent |

Comments:

- None

- **Correspondence:**

- Accordia Realty Assets, LLC and Park View Business Property, LLC: Township of Roxbury, Planning Board on September 20, 2023 at 7:30pm, Re: B1-A, I-5, R-1 and R-3 Zones situated along Kings Highway, Ledgewood Landing Road and Lenel Road
- 2022 Audit Synopsis Advertisements: Daily Record, NJ Herald, Star Ledger
- State of NJ, DEP: NJWB, State Project No. S340384-140 MSA Mount Olive township, Morris County – Contract 360 – Service Building HVAC/Roof Replacement & Additional Roof Replacement Project, Construction Contract No. 1 of 1 – Authorization of Award
- NJIB: Project S340 384-09, Certification of Financial Statements as of 06.30.2023
- State of NJ, DEP: NJIB Final Payment Requisition, Project S340384-09-SC-25 (FINAL)
- NJIB: Construction Loan Accrued Interest Monthly Statement As of 08.31.2023
- State of NJ, DCA, Bureau of Fire Code Enforcement: Certificate of Registration, Registration No.: 1427-063498
- PS&S: Additional Services Request related to Contract 295 & 300, NJIB/DEP Coordination
- PS&S: Proposal to Professional Engineering Services, Pump Station Controls Replacement

Monthly Reports:

The Director's Report, The Office Manager's Report, Maintenance & Repairs Report for the month of September 2023 and Flow Data for the month of August 2023 were accepted on a motion offered by Mr. Schwab and seconded by Mr. Cangiano and the affirmative all-in favor vote of members present. All In Favor Vote:

| | | | |
|------------------|--------|----------------|--------|
| Mr. Cangiano | Aye | Mr. Riccardi | Aye |
| Mr. Grogan | Absent | Mr. Romano | Aye |
| Mr. McNeilly | Aye | Mr. Schindelar | Absent |
| Mrs. Michetti | Absent | Mr. Schwab | Aye |
| Chairman Rattner | Aye | Mr. Still | Aye |
| | | Mr. Sylvester | Absent |

Director's Report Comments:

- None

Office Manager's Report, Maintenance & Repairs Report, Flow Data Comments:

- None

The Engineer's Report for the month of September 2023 was accepted on a motion offered by Mr. Romano, seconded by Mr. McNeilly and the affirmative all-in favor of members present. All In Favor Vote:

| | | | |
|------------------|--------|----------------|--------|
| Mr. Cangiano | Aye | Mr. Riccardi | Aye |
| Mr. Grogan | Absent | Mr. Romano | Aye |
| Mr. McNeilly | Aye | Mr. Schindelar | Absent |
| Mrs. Michetti | Absent | Mr. Schwab | Aye |
| Chairman Rattner | Aye | Mr. Still | Aye |
| | | Mr. Sylvester | Absent |

Engineer's Report Comments:

- Mr. Wancho advised The Board that Counsel reviewed the bonds and insurance for Contract 360, there were some revisions needed however being handled and should be in order and ready for signature by the next meeting.
- Mr. Wancho also advised The Board Wastewater Management Data that Morris County requested was complied with and submitted.
- Mr. Still asked how the project across the road (Matrix Development) was going
 - Mr. Wancho advised that they are moving along, and they put down material to protect the pipe.
 - Mr. McNeilly asked if we know what they are monitoring with the solar panel, Mr. Wancho advised that we do not know but that he could find out.

New Business:

Resolution No. 23-41 was offered on a motion by Mr. Romano seconded by Mr. Cangiano and the affirmative roll call vote of members present Roll Call Vote:

| | | | |
|------------------|--------|----------------|--------|
| Mr. Cangiano | Yes | Mr. Riccardi | Yes |
| Mr. Grogan | Absent | Mr. Romano | Yes |
| Mr. McNeilly | Yes | Mr. Schindelar | Absent |
| Mrs. Michetti | Absent | Mr. Schwab | Yes |
| Chairman Rattner | Yes | Mr. Still | Yes |
| | | Mr. Sylvester | Absent |

*See attached resolution

Comments:

- There was discussion among The Board regarding the length of the term of the contract.

Resolution No. 23-42 was offered on a motion by Mr. McNeilly seconded by Mr. Schwab and the affirmative roll call vote of members present Roll Call Vote:

| | | | |
|------------------|--------|----------------|--------|
| Mr. Cangiano | Yes | Mr. Riccardi | Yes |
| Mr. Grogan | Absent | Mr. Romano | Yes |
| Mr. McNeilly | Yes | Mr. Schindelar | Absent |
| Mrs. Michetti | Absent | Mr. Schwab | Yes |
| Chairman Rattner | Yes | Mr. Still | Yes |
| | | Mr. Sylvester | Absent |

*See attached resolution

Comments:

- None

Resolution No. 23-43 was offered on a motion by Mr. Riccardi seconded by Mr. Still and the affirmative roll call vote of members present Roll Call Vote:

| | | | |
|------------------|--------|----------------|--------|
| Mr. Cangiano | Yes | Mr. Riccardi | Yes |
| Mr. Grogan | Absent | Mr. Romano | Yes |
| Mr. McNeilly | Yes | Mr. Schindelar | Absent |
| Mrs. Michetti | Absent | Mr. Schwab | Yes |
| Chairman Rattner | Yes | Mr. Still | Yes |
| | | Mr. Sylvester | Absent |

*See attached resolution

Comments:

- None

Resolution No. 23-44 was offered on a motion by Mr. Cangiano seconded by Mr. Riccardi and the affirmative roll call vote of members present Roll Call Vote:

| | | | |
|------------------|--------|----------------|--------|
| Mr. Cangiano | Yes | Mr. Riccardi | Yes |
| Mr. Grogan | Absent | Mr. Romano | Yes |
| Mr. McNeilly | Yes | Mr. Schindelar | Absent |
| Mrs. Michetti | Absent | Mr. Schwab | Yes |
| Chairman Rattner | Yes | Mr. Still | Yes |
| | | Mr. Sylvester | Absent |

*See attached resolution

Comments:

- None

Resolution No. 23-45 was offered on a motion by Mr. Still seconded by Mr. Romano and the affirmative roll call vote of members present Roll Call Vote:

| | | | |
|------------------|--------|----------------|--------|
| Mr. Cangiano | Yes | Mr. Riccardi | Yes |
| Mr. Grogan | Absent | Mr. Romano | Yes |
| Mr. McNeilly | Yes | Mr. Schindelar | Absent |
| Mrs. Michetti | Absent | Mr. Schwab | Yes |
| Chairman Rattner | Yes | Mr. Still | Yes |
| | | Mr. Sylvester | Absent |

*See attached resolution

Comments:

- None

Resolution No. 23-46 was offered on a motion by Mr. Still seconded by Mr. Riccardi and the affirmative roll call vote of members present Roll Call Vote:

| | | | |
|------------------|--------|----------------|--------|
| Mr. Cangiano | Yes | Mr. Riccardi | Yes |
| Mr. Grogan | Absent | Mr. Romano | Yes |
| Mr. McNeilly | Yes | Mr. Schindelar | Absent |
| Mrs. Michetti | Absent | Mr. Schwab | Yes |
| Chairman Rattner | Yes | Mr. Still | Yes |
| | | Mr. Sylvester | Absent |

*See attached resolution

Comments:

- Mr. Schwab advised that this resolution applies to three contracts (Contracts 295, 300, 305) and more so applies to Ibank related items not directly to Contract 300 although that is how it was written.

New Business Continued:

- Mr. Schwab stated that upon Mr. Schilling's return he will establish a Finance Committee Meeting to establish the 2024 Budget.

Old Business:

- Chairman Rattner asked if the Engineer Committee had met with regarding the backwash.
 - Mr. Still advised no because it was determined at the meeting that it would not be accepted by the MSA.
 - Mr. Schwab stated that we agreed we would wait for the test results. Mr. McNeilly added that we need to see if these results also meet our newly set regulations.
 - The was discussion among The Board about how we may handle this in the future.
- Mr. Dwyer, Esq. advised The Board that he has spoken to the attorney who is handling the PFAS litigation for Hopatcong and was advised that the matter is multi-district, they are negotiating a settlement with 3M.
 - Mr. Rattner stated that he sent out some information regarding the wells, 80% of public and private wells are contaminated with PFAS and PFOS.
 - Mr. McNeilly advised that with the testing thresholds being lowered this will create a problem for everyone.

Adjournment:

Motion made by Mr. Romano, seconded by Mr. Schwab at 07:52pm and the all-in favor Vote of members present, Chairman Rattner adjourned the meeting at 07:52pm. All In Favor Vote:

| | | | |
|------------------|--------|----------------|--------|
| Mr. Cangiano | Aye | Mr. Riccardi | Aye |
| Mr. Grogan | Absent | Mr. Romano | Aye |
| Mr. McNeilly | Aye | Mr. Schindelar | Absent |
| Mrs. Michetti | Absent | Mr. Schwab | Aye |
| Chairman Rattner | Aye | Mr. Still | Aye |
| | | Mr. Sylvester | Absent |

Respectfully Submitted:
Jilliam Martucci – Office Manager

RESOLUTION NO. 23-41

Resolution of the Musconetcong Sewerage Authority ("MSA")
Awarding a Contract to Treat Sludge from the MSA Treatment Plant
at the Passaic Valley Sewerage Commission

WHEREAS, the Musconetcong Sewerage Authority (hereinafter "MSA") desires to have the sludge from its wastewater treatment facility treated and disposed of at a licensed sludge treatment facility; and

WHEREAS, MSA has had its sludge treated and disposed in the past at the facilities of the Passaic Valley Sewerage Commission (hereinafter "PVSC"); and

WHEREAS, PVSC has agreed to continue to receive and treat the sludge from the MSA; and

WHEREAS, PVSC has submitted a Contract to provide treatment at its facilities as follows:

1. A five (5) year period from January 1, 2024 through December 31, 2028 at the rate of Fifty-Two (\$52.00) Dollars per one thousand (1,000) gallons for the first (1st) year of a five (5) year term with adjustments thereafter as follows:

| | | | |
|----------------------------|---------|-----|-----------|
| Price Per Thousand Gallons | \$52.00 | for | 2024 |
| | \$52.00 | for | 2025 |
| | \$53.00 | for | 2026 |
| | \$54.00 | for | 2027 |
| | \$55.00 | for | 2028; and |

WHEREAS, N.J.S.A. 40A:11-5(2) permits the award of a contract without public advertising for bids and bidding with a public body of this State of any subdivision thereof; and

WHEREAS, PVSC is a public corporation of the State of New Jersey; and

-1-

WHEREAS, MSA believes it is most advantageous to dispose of and treat its sludge at the treatment facilities of PVSC.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that a Contract is hereby award to PVSC for discharge and treatment of the sludge from the MSA at the following rates:

| | | | |
|----------------------------|---------|-----|-----------|
| Price Per Thousand Gallons | \$52.00 | for | 2024 |
| | \$52.00 | for | 2025 |
| | \$53.00 | for | 2026 |
| | \$54.00 | for | 2027 |
| | \$55.00 | for | 2028; and |

BE IT FURTHER RESOLVED, that James Schilling as Director of the MSA is hereby authorized to sign the Agreement between the PVSC and the MSA; and

BE IT FURTHER RESOLVED, that the MSA publish in its official newspaper a legal advertisement advising of the award as required by N.J.S.A. 40A:11-5.

MUSCONETCONG SEWERAGE AUTHORITY

ATTEST:


Joseph Schwab, Secretary


Steven Rattner, Chairman

DATED:

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RESOLUTION NO. 23-42

Resolution of the Musconetcong Sewerage Authority
Authorizing the Director to Receive Sealed Bids for
Contract PC-24 to Supply Polyaluminum Chloride Solution

WHEREAS, a need exists for Polyaluminum Chloride Solution to treat wastewater at the Musconetcong Sewerage Authority (hereinafter "MSA") sewage treatment plant on a periodic basis; and

WHEREAS, funds are available for said Contract;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the Director is hereby authorized to receive sealed proposals for Contract PC-24, as soon as commercially reasonable at the date to be specified in the bid package, at the office of the Authority's Water Pollution Control Facility, located at 110 Continental Drive, Budd Lake, New Jersey. At the designated time and place, the sealed bids will be opened publicly and read aloud.

Copies of the Contract Specifications will be on file at the Office of the Musconetcong Sewerage Authority at the Water Pollution Control Facility, 110 Continental Drive, Budd Lake, New Jersey. The Contract Specifications may be obtained by contacting the Authority's Office at 973-347-1525.

MUSCONETCONG SEWERAGE AUTHORITY

ATTEST:


Joseph Schwab, Secretary-Treasurer


Steven Rattner, Chairman

Dated: September 28, 2023

RESOLUTION NO. 23-43

Resolution of the Musconetcong Sewerage Authority
Awarding a Contract for the Repair of Pumps and Motors
to Municipal Maintenance Co. Utilizing PVSC Co-op Contract #B369-4

WHEREAS the Musconetcong Sewerage Authority ("MSA") has identified a need to repair certain pumps and motors at its wastewater treatment facility; and

WHEREAS pursuant to N.J.S.A. §40A:11-10 the contracting unit may, without advertising for bids, purchase goods or services under a contract entered into with a cooperative purchasing entity; and

WHEREAS the MSA is a member of the North Jersey Wastewater Cooperative Pricing System ("NJWCPS") and the Passaic Valley Sewerage Authority ("PVSC") is the lead agency of the NJWCPS; and

WHEREAS the NJWCPS is a cooperative purchasing entity as set forth in NJAC §5:24-7.4; and

WHEREAS MSA has received a Proposal (see attached) dated June 27, 2023 from Municipal Maintenance Co. to provide repairs as outlined in their Proposal; and

WHEREAS MSA desires to utilize the contract obtained by PVSC with Municipal Maintenance Co. to make repairs and perform associated work; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the Director is hereby authorized to award a contract to Municipal Maintenance Co. to provide repairs including installing a bypass, cleaning the wetwell, supplying and installing steel rails, and installing pumps at Pump Station #1 at a total cost of \$52,910 as described in the Proposal dated June 27, 2023; and be it

-1-

FURTHER RESOLVED, that the amount of the contract shall not exceed \$52,910.00 without further approval from the Musconetcong Sewerage Authority; and be it

FURTHER RESOLVED, that the award in the amount of \$52,910.00 shall utilize PVSC contract B369-4; and be it

FURTHER RESOLVED, that the Treasurer has certified that funds are available to perform this contract using Budget line B-30 Renewal and Replacement funds; and it is

FURTHER RESOLVED, that the award is contingent upon receipt of proof of insurance in types and amounts as shall be required by the MSA; and it is

FURTHER RESOLVED, that the Director, is hereby authorized to take such other actions as are necessary to complete said purchase on behalf of the Musconetcong Sewerage Authority.

MUSCONETCONG SEWERAGE AUTHORITY

ATTEST:


Joseph Schwab, Secretary-Treasurer


Steven Ratner, Chairman

Dated: September 28, 2023

SEE ATTACHED PROPOSAL DATED JUNE 27, 2023

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RESOLUTION NO. 23-44

**Resolution Establishing Meeting Dates
for the Musconetcong Sewerage Authority
for the Calendar Year 2024**

WHEREAS, the Musconetcong Sewerage Authority ("MSA") hereby establishes the following meeting dates for the Calendar Year 2024, which meetings will begin at 7:30 p.m. and will be held in person at the MSA's Water Pollution Control Facilities located at 110 Continental Drive in Budd Lake, New Jersey:

JANUARY – 25TH

FEBRUARY – 22ND (REORGANIZATION @ 7:30PM FOLLOWED BY REGULAR MEETING)

MARCH – 21ST

APRIL – 25TH

MAY – 23RD

JUNE – 27TH

JULY – 25TH

AUGUST – 22ND

SEPTEMBER – 28TH

OCTOBER – 24TH

* NOVEMBER – 28TH (TUESDAY BEFORE THANKSGIVING)

* DECEMBER – 19TH (THIRD THURSDAY)

MUSCONETCONG SEWERAGE AUTHORITY

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Date: September 28, 2023

RESOLUTION NO. 23-45

Resolution of the Musconetcong Sewerage Authority
Awarding a Contract for Professional Services to
Paulus, Sokolowski & Sartor, LLC ("PS&S") for
Engineering Services in Connection with Replacement of Controls
for Pump Station Nos. 1, 2, 3, 4 & 5

WHEREAS, the Musconetcong Sewerage Authority ("MSA") requires assistance with the potential replacement of controls for pump stations 1, 2, 3, 4 & 5; and

WHEREAS, MSA's consulting engineer PS&S has submitted a Proposal dated September 29, 2023 (see attached); and

WHEREAS, the Proposal indicates PS&S would provide a review of existing equipment and shop drawings, consult with staff, conduct site visits and assist with the eventual purchase of new equipment; however, the Proposal does not include the development of contract documents for bidding; and

WHEREAS, the Proposal estimates a total of 16 hours per pump station equating to \$13,200 in total costs; and

WHEREAS, N.J.S.A. 40A:11-5 permits the award of a contract for professional services without public advertising or bidding; and

WHEREAS, the Musconetcong Sewerage Authority is desirous of engaging PS&S to perform said work; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that a contract is hereby awarded to PS&S to provide assistance with the review of existing conditions and replacement of controls for pump stations 1, 2, 3, 4 & 5 in the amount of \$13,200.00; and be it

-1-

FURTHER RESOLVED, that the Secretary-Treasurer has certified that funds are available for this project in the annual Budget under line B-29 Capital, and be it

FURTHER RESOLVED that the above amount shall not be increased without further authorization by the Musconetcong Sewerage Authority, and be it

FURTHER RESOLVED, that James Schilling, as Director of the Musconetcong Sewerage Authority is hereby authorized to sign an agreement to effectuate this award as needed; and be it

FURTHER RESOLVED, that the Musconetcong Sewerage Authority publish a legal advertisement in the official newspaper of publication of the Authority advising of the award as required by N.J.S.A. 40A:11-5.

MUSCONETCONG SEWERAGE AUTHORITY

ATTEST:


Joseph Schwab, Secretary-Treasurer


Steven Rattner, Chairman

DATED: September 28, 2023

SEE ATTACHED PROPOSAL DATED SEPTEMBER 19, 2023

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RESOLUTION NO. 23-46

Resolution of the Musconetcong Sewerage Authority ("MSA")
Awarding a Contract for Additional Professional Services to
Paulus, Sokolowski & Sartor, LLC ("PS&S") for Engineering
Services in Connection with Contract 300 for an Influent Screening Facility

WHEREAS, by Resolution No. 18-44 the MSA awarded a contract for professional services to Paulus, Sokolowski & Sartor, LLC ("PS&S") for engineering services in the amount of \$269,140.00 in connection with Contract 300 for an Influent Screening Facility, including submitting an application to the New Jersey I-Bank for financing; and

WHEREAS, by Resolution No. 19-59 MSA awarded a change order to PS&S and the contract was increased in the amount of \$29,000.00 to provide additional funding for an enlargement of the scope of work which included the addition of a Second Multi-Rake Mechanical Screen, Flow Monitoring and Control Provisions, and Administrative/Design Issues; and

WHEREAS, by Resolution No 20-22 MSA awarded PS&S an increase in the amount of \$12,500.00 for preparing documents for re-bid for Contract 300 because the original bids were rejected as being substantially higher than the estimated engineering cost; and

WHEREAS, by Resolution No. 20-43 PS&S the contract was increased by \$6,170.00 to account for assistance by PS&S with the preparation and submission of packages to NJ I-bank; and

WHEREAS, by Resolution No. 21-24 the contract was amended to grant an additional \$57,900.00 to PS&S for a variety of work including:

- Unforeseen site piping conflicts, and
- Coordination of bypass pumping operations; and

WHEREAS, by Resolution 21-49 MSA awarded a contract increase to PS&S in the amount \$30,000.00 for increased costs due to material/equipment delays, coordination and impacts of the bypass operation, impacts from Hurricane Ida, additional electrical coordination and unforeseen piping conflicts; and

WHEREAS, by Resolution 22-25 MSA awarded a contract increase to PS&S in the amount of \$21,000.00 for work due to increased costs resulting from equipment/material delays, weather delays, coordination and oversight of the bypass operation, and electrical work coordination; and

WHEREAS, by Resolution 23-18 MSA awarded a contract increase to PS&S in the amount of \$4,740.00 in connection with services for an equipment issue in the Influent Screening Facilities, namely, a conveyor jammed causing damage to the internal screening unit, which work includes coordinating with the contractor, the manufacturer and the Authority to implement repairs, which occurred on May 9th and May 10th, 2023, all as described in the Proposal; and

WHEREAS PS&S has submitted a Proposal dated September 19, 2023 in the amount of \$2,500.00 for assisting MSA with completing the administrative requirements in order to finalize the loan document closing with I-Bank; and

WHEREAS, the Musconetcong Sewerage Authority has need for continued consulting engineering services in connection with this project and has benefitted from the services of PS&S to date; and

WHEREAS, N.J.S.A. 40A:11-5 permits the award of a contract for professional services without public advertising or bidding; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that a contract is hereby awarded to PS&S to provide additional engineering services in connection with Contract 300 as set forth in the Proposal dated September 19, 2023 in an amount not to exceed \$2,500.00; and be it

FURTHER RESOLVED that the above total amount shall not be increased without further authorization by the Musconetcong Sewerage Authority; and be it

FURTHER RESOLVED that the Treasurer has confirmed funds for such work is available in the Budget for 2023 (Budget line B-29 Capital); and be it

FURTHER RESOLVED, that the Musconetcong Sewerage Authority publish a legal advertisement in the official newspaper of publication of the Authority advising of the award as required by N.J.S.A. 40A:11-5.

MUSCONETCONG SEWERAGE AUTHORITY

ATTEST:


Joseph Schwab, Secretary-Treasurer


Steven Rattner, Chairman

DATED: September 28, 2023

SEE ATTACHED PROPOSAL DATED September 19, 2023